



PTO Meeting  
18 September 2013  
9:15 AM

Frank H. Hammond Elementary School  
1301 Fran Lin Parkway  
Munster, Indiana 46321

## AGENDA

- I. Welcome
  - A. Call to order
  - B. Sign-in sheet
  
- II. Approval of Previous Meeting Minutes
  
- III. Treasurer's Report
  - A. Year-to-date monthly budget report
  
- IV. Secretary's Report
  - A. Thank you / correspondence update
  
- V. Vice President's Report
  
- VI. President's Report
  - A. Room coordinator selection process status
  
- VII. Principal's Report
  
- VIII. Committee Reports
  - A. *Golden Opportunities* book fundraiser –Patty Oganovich
  - B. Veterans Day Assembly (November 13<sup>th</sup>) - Tammy Vesolowski
  - C. Fall Fest / Back-to-school BBQ – Jen Johns
  - D. Other committee updates
  
- IX. Unfinished Business
  - A. 2013 / 2014 PTO goals
  - B. 2013 / 2014 budget

*This agenda is subject to change; the final agenda will be provided at the meeting.*

X. New Business

- A. Request for purchase of playground equipment (soccer goals)
- B. Field trip request submissions
- C. Request for chairperson(s) to plan potential adult fellowship fundraising opportunities
- D. Sale of unused items currently stored in PTO closet
- E. Request for teacher grant process team
- F. Use of "Scholastic Dollars"
- G. Process plan for future new item approval

XI. Adjourn